



GOVT. DEGREE COLLEGE DRANG AT NARLA

Teh. Padhar, Distt. Mandi (HP)-175012



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01908-260645



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4.2. IQAC

Internal Quality Assurance Cell (IQAC) Session- 2024-25

A committee of following members is hereby constituted for smooth working of IQAC for the session 2024-25 with immediate effect.

1.	Dr. Kalyan Chand Mandhotra	(Chairperson)
2.	Dr. Sanjay Sehgal	(Coordinator/ Administrative officer)
Member of IQAC Committee:		
3.	Dr. Mamta Parmar	(Dept. of Botany)
4.	Dr. Bandana Devi	(Dept. of English)
5.	Ms. Neelam	(Dept. of Commerce)
6.	Dr. Asha Singh	(Dept. of Mathematics)
7.	Dr. Poonam Chaudhary	(Dept. of Chemistry)
8.	Mr. Ajay Kumar Singh	(Dept. of Sociology)
9.	Mr. Hukam Chand	(Dept. of Zoology)
10.	Dr. Saroj Kumari Sharma	(Dept. of Economics)
11.	Mr. Sukh Dev	(JOA IT)
12.	Mr. Jeevan Singh	(PTA President)
13.	Ms. Parmindera Devi	(Pradhan Local Panchayat)
14.	Mr. Bhuvneshwar Singh	(OSA President)

Principal
Govt. Degree College Drang
at Narla Distt. Mandi(H.P)



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4.2.1: IQAC : No. of Meetings in 2024-25

Sr. No.	Date	Meeting Agenda
1	18-07-2024	<ol style="list-style-type: none"> 1. Online admissions and fee payment status. 2. Orientation programme to be held on 22 July 2024. 3. Motivating students to join NCC, NSS, Rovers & Rangers, Eco-Club, Red Ribbon Club. 4. Maintaining a clean campus and promoting hygiene awareness. 5. Collecting data for timely preparation of the SAR.
2	18-11-2024	<ol style="list-style-type: none"> 1. CSCA Oath Ceremony: Discussed arrangements and proposed a tentative date. 2. Youth Festival: Assigned HODs to identify and train talented students for participation. 3. SAR Submission: Mandated departmental document submission by Oct 25th and final website upload by Oct 31st. 4. National Conference: Proposal welcomed; draft due by Sep 30th; aiming to host before Nov 15th. 5. Career Counselling Event: Planned a financial literacy/career guidance activity for the upcoming month. 6. School Adoption: Resolved to form a five-member committee to adopt nearby schools for academic and community support.
3	04-12-2024	<ol style="list-style-type: none"> 1. SAR Records: Members must maintain proper registers and supporting documents for SAR criteria. 2. CSCA Function: Discussed preparation for the event scheduled for February 2025. 3. School Adoption: Members agreed to identify schools and initiate formal procedures for adoption and regular interaction. 4. Mid-Term Exams: Scheduled from December 13th to 26th, 2024; departments must ensure syllabus completion. 5. Library: Proposal for digitalization and extended hours was accepted in principle. 6. OSA Constitution: Discussed reframed constitution and measures for better alumni involvement. 7. AQAR Submission: Criteria heads were reminded to submit data and documents for timely NAAC submission.



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4	24-02-2025	<ol style="list-style-type: none">1. Academic Conference: Plan and execute event scheduled for March 12, 2025.2. CSCA Function: Cultural Committee to manage event details for February 27, 2025.3. Annual Function: Publish prize list in advance for student review before March 11, 2025 event.4. OSA Fee: Finalized Old Student Association registration fee at Rs. 30/-.5. Athletic Meet: Sports committee to organize the event scheduled for February 15, 2025.6. School Visits: Temporarily suspended due to upcoming final examinations.
5	10-03-2025	<ol style="list-style-type: none">1. Reviewed preparations and assigned duties for the Annual Prize Distribution Function.2. Discussed planning and coordination for the National Conference with Pratibha Spandan, Shimla.3. Reviewed arrangements for the NSS seven-day special camp and ensured required logistics for all events.4. An Annual Review Meeting was conducted to assess student outcomes across academics and activities.
6	02-04-2025	<ol style="list-style-type: none">1. Discussed planning for upcoming UG exams, invigilation duty rosters, and strict deadlines for internal assessment data submission.2. Proposed introducing new courses/streams such as BCA, BBA, or PG programs in line with NEP 2020.3. Invited departmental suggestions for launching skill-based/add-on courses based on a needs-assessment report.
7	07-05-2025	<ol style="list-style-type: none">1. Reviewed the draft college prospectus and discussed timely updates of faculty profiles, curriculum, and final content for printing.2. Addressed improvements to streamline online admissions, including software updates and anti-ragging features.3. Decided to update the college website with current information and instructed departments to submit revised data.

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Minutes of the Meeting:

The meeting of IQAC was held on 18th July 2024 at 11:30 am in the conference hall under the Chairpersonship of College Principal, Mrs. Bandana Vaidya. Following members were present in the meeting:-

1. Ms. Bandana Vaidya (Principal cum Chairperson)
2. Ms. Nisha Vaidya (Admin Officer)
3. Dr. Sanjay Sehgal (Co-ordinator)
4. Ms. Asha Kumari (Member)
5. Dr. Mamta Parmar (Member)
6. Dr. Asha Singh (Member)
7. Dr. Poonam Chaudhary (Member)
8. Dr. Saroj Kumari (Member)
9. Ms. Neelam (Member)
10. Mr. Hukam Chand (Member)
11. Mr. Ajay Kumar Singh (Member)

In this meeting, following decisions were taken after detained discussions by IQAC members-

1. All the members were informed by the IQAC Co-ordinator that the online admissions and fee payment process was going smoothly.
2. According to instructions from the Director of Higher Education an orientation Programme will be held on 22th July, 2024 in order to inform students about faculty, administrative staff, and brief overview of your course structure, timetable and information on rules, regulations, and code of conduct. Additionally, it was decided that the time table will be display on notice board and also upload it on the college website.
3. It was unanimously decided to motivate the students to participate in the co-curricular activities organized in the college and to enroll themselves in NCC, NSS, Rover and Rangers, Eco-Club and Red Ribbon Club.
4. The decision was made to maintain a clean college campus. The college campus and surrounding region would be kept clean by the efforts of the Red Ribbon Club, Rover and Rangers, NCC, NSS, and Eco-Club students. The female staff members will raise awareness among the female students regarding personal hygiene and the appropriate disposal of sanitary napkins.
5. It was decided that the in-charges of various criterion of SAR to start collecting data for their respective criterion so that the SAR could be prepared and submitted well in time.

Meeting ended with the vote of thanks to the chair.

Co-ordinator
(IQAC)

Principal Cum Chairperson
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- submitted to the Principal by 30th September. The college aims to host the conference before 15th November, and all related preparations will begin accordingly.
- 5) The Career Counseling Cell proposed to conduct an extension activity in collaboration with banks and other financial institutions. The objective of the activity is to provide students with career guidance, enhance their financial literacy, and inform them about employment opportunities. The event is scheduled to be organized in the upcoming month, and planning will commence immediately.
 - 6) In response to a directive from the Directorate of Higher Education, it was resolved to form a five-member committee along with the Principal for the adoption of nearby schools. This committee will be responsible for identifying suitable schools and initiating the adoption process. They will also contact with local school authorities to develop a collaborative plan aimed at academic enhancement and community support.

The meeting ended with a vote of thanks to the chair


Co-ordinator
(IQAC)


Principal
Signature of Principal
Govt. Degree College Drang
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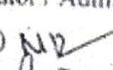
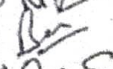
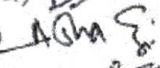

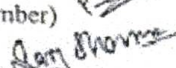

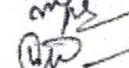



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Minutes of the Meeting:

The meeting of IQAC was held on 4th December 2024 at 11:30 AM in the Conference Hall under the Chairpersonship of the College Principal, Dr. Kalyan Chand. The following members were present in the meeting:

1. Dr. Kalyan Chand (Principal cum Chairperson)
2. Dr. Sanjay Sehgal (Co-ordinator / Admin Officer) 
3. Dr. Mamta Parmar (Member) 
4. Dr. Bandana Devi (Member) 
5. Dr. Asha Singh (Member) 
6. Dr. Poonam Chaudhary (Member) 
7. Dr. Saroj Kumari (Member) 
8. Ms. Neelam (Member) 
9. Mr. Hukam (Member) 
10. Mr. Ajay Kumar Singh (Member) 

In this meeting, the following decisions were taken after detailed discussions by IQAC members:

1. It was informed that all members responsible for various SAR criteria must maintain proper registers and necessary supporting documents for record-keeping. After inspection by committees appointed by Higher Education, Shimla, and institutions may be given time to make improvements in specific areas if deficiencies are found. If any additional data or clarification is needed for a criterion, the concerned member must submit it promptly.
2. The preparation for the CSCA Function, which is scheduled in the month of February 2025 at the SPU Campus Hall, was discussed. The number of events to be included in the program will be finalized soon, and all arrangements must be completed well in time.
3. Discussion was held regarding the school visit and adoption process under community engagement. Members agreed to identify schools and initiate formal procedures for adoption and regular interaction.



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4. The house was informed that mid-term (House) examinations are scheduled to be conducted from 13th to 26th December 2024. All departments must ensure syllabus completion and examination readiness.
5. A proposal for digitalization of the college library and extension of library hours based on student needs was discussed and accepted in principle. Further action will be taken after assessing feasibility and resources.
6. The OSA (Old Students' Association) Constitution has been reframed. Members discussed the ~~need to implement~~ provisions for better alumni involvement and suggested measures to align with current needs.
7. All criteria heads were reminded to submit their data and supporting documents for AQAR (Annual Quality Assurance Report) within the stipulated ~~time~~line to ensure timely submission to NAAC.

The meeting ended with a vote of thanks to the Chair.

Co-ordinator
(IQAC)

Principal
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- highlighted. Budget allocation and resource requirements were also discussed briefly, to be finalized in the next follow-up meeting.
3. It was proposed that the Annual Function be organized on 11th March 2025. A key agenda under this section was the display of the prize list of meritorious students prior to the function. The committee decided that the list would be published on the notice board and college website well in advance to invite objections or corrections from students. Departments were advised to verify the names and achievements thoroughly before submission.
 4. The committee decided to finalize the registration fee for the Old Student Association (OSA) at Rs. 30/- per student. It was further resolved that this information be updated promptly on the official college website. This step is intended to formalize the registration process, increase participation of alumni, and generate a modest fund for future alumni engagement initiatives. The college administration will handle the digital update and manage the data collection in coordination with the alumni cell.
 5. The committee also discussed the organization of the Annual Athletic Meet, which is scheduled to be held on 15th February 2025. The sports committee was given the responsibility to take charge of the event, including conducting trials, preparing the schedule of events, arranging equipment, and inviting guests. The IQAC stressed the significance of such physical activities in promoting a healthy campus environment and recommended ensuring maximum student participation.
 6. As per the latest directions received from the Directorate of Higher Education, it was decided that the ongoing school visits being conducted by faculty for the purpose of student counseling and career awareness should be temporarily suspended. This decision has been taken in light of the approaching final examinations.

The meeting ended with a vote of thanks to the Chair.

Co-ordinator
(IQAC)

Principal
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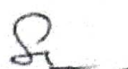



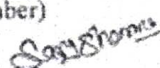





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Minutes of the Meeting:

The meeting of IQAC was held on 24th February 2025 at 12:20 PM in the Conference Hall under the Chairpersonship of the College Principal, Dr. Kalyan Chand. The following members were present in the meeting:

1. Dr. Kalyan Chand (Principal cum Chairperson)
2. Dr. Sanjay Sehgal (Co-ordinator / Admin Officer) 
3. Dr. Mamta Parmar (Member) 
4. Dr. Bandana Devi (Member) 
5. Dr. Asha Singh (Member) 
6. Dr. Poonam Chaudhary (Member)
7. Dr. Saroj Kumari (Member) 
8. Ms. Neelam (Member) 
9. Mr. Hukam Chand (Member) 
10. Mr. Ajay Kumar Singh (Member) 

In this meeting, the following decisions were taken after detailed discussions by IQAC members:

1. The meeting commenced with detailed discussions on the academic conference scheduled for 12th March 2025. It was resolved that each department would play an active role in the planning and execution of the event. The IQAC emphasized the importance of early preparation, setting internal deadlines for the submission of abstracts, finalization of guest speakers, and ensuring adequate logistical arrangements. The organizing committee was advised to hold regular review meetings to monitor progress and address challenges in a timely manner.
2. The upcoming College Student Central Association (CSCA) function, scheduled to be held on 27th February 2025, was the next item of discussion. The cultural committee was entrusted with the responsibility of organizing the function, including scheduling rehearsals, finalizing the sequence of events, and involving students from various disciplines. The importance of student engagement and showcasing talent was



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Government Degree College Drang at Narla

Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

Held on 10th March 2025

Venue: College Conference Hall

Chairperson: Dr. Kalyan Chand Mandhotra, Principal

A meeting of the Internal Quality Assurance Cell (IQAC) of Government Degree College Drang at Narla was held on 10th March 2025 in the Conference Hall of the college under the chairmanship of Dr. Kalyan Chand Mandhotra, Principal of the institution. The meeting was convened to review and discuss upcoming institutional events and initiatives.

Members Present:

1. Dr. Kalyan Chand – Principal & Chairperson
2. Dr. Sanjay Sehgal – IQAC Coordinator/Administrative Officer
3. Dr. Mamta Parmar – Department of Botany
4. Dr. Bandana Devi – Department of English
5. Ms. Neelam – Department of Commerce
6. Dr. Asha Singh – Department of Mathematics
7. Dr. Poonam Chaudhary – Department of Chemistry
8. Mr. Ajay Kumar Singh – ~~Department of Sociology~~ DEPT. of Sociology
9. Mr. Hukam Chand – Department of Zoology
10. Dr. Saroj Kumari – Department of Economics
11. Mr. Sukh Dev – JOA (IT)
12. Mr. Jeevan Singh – President, PTA
13. Ms. Parmindera Devi – Pradhan, Local Panchayat
14. Mr. Bhuneshwar Singh – President, Alumni Association

Agenda and Proceedings:

The Principal opened the meeting with a welcome note and introduced the agenda focused on upcoming academic and extracurricular engagements of the college.

- The Principal reviewed the preparations for the Annual Prize Distribution Function and assigned specific responsibilities to committee members to ensure smooth execution. Tasks included stage and seating arrangements, guest invitations, preparation of awards and certificates, decoration, media coordination, student anchoring, and conducting rehearsals.
- The committee discussed arrangements for the upcoming National Conference titled "Education, Employment and Sustainable Development: A Vision for Viksit Bharat by 2047", being organized in collaboration with Pratibha Spandan, Shimla. The Principal sought updates on total registrations, finalization of resource persons and keynote speakers, internet and technical readiness, hospitality for guests, and preparation of conference kits and e-



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certificates. Members were directed to ensure all necessary logistics were completed in a timely manner to facilitate the event's success.

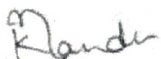
- The Principal asked the **NSS Programme Officer** regarding seven-day special camp. The meeting concluded with a note of appreciation from the Chair, encouraging all members to work collaboratively to ensure the success of the upcoming events.
- An Annual Review Meeting was conducted to assess student outcomes across academics and activities. Teachers suggested measures for improvement, and appropriate action will be taken in the next session to ensure better performance and excellence.

Prepared and Submitted by:

Prof. Hukam Chand

IQAC Member

Government Degree College Drang at Narla


Principal
Signature of Principal
Govt. Degree College Drang
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Government Degree College Drang at Narla Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

Date: 02nd April 2025

Venue: Conference Hall

Chairperson: Dr. Kalyan Chand Mandhotra, Principal

A meeting of the Internal Quality Assurance Cell (IQAC) of Government Degree College Drang at Narla was held on 02nd April 2025 in the Conference Hall under the chairmanship of Dr. Kalyan Chand Mandhotra, Principal of the institution. The meeting focused on academic responsibilities related to undergraduate examinations, assessment data submission, and proposals for academic expansion.

Members Present:

1. Dr. Kalyan Chand – Principal & Chairperson
2. Dr. Sanjay Sehgal – IQAC Coordinator/Administrative Officer *Dr. Sehgal*
3. Dr. Mamta Parmar – Department of Botany *M.P.*
4. Dr. Bandana Devi – Department of English *B.D.*
5. Ms. Neelam – Department of Commerce *N.*
6. Dr. Asha Singh – Department of Mathematics *A.S.*
7. Dr. Poonam Chaudhary – Department of Chemistry *P.C.*
8. Mr. Ajay Kumar Singh – ~~Department of Sociology~~ *Deptt. of Sociology*
9. Mr. Hukam Chand – Department of Zoology *H.C.*
10. Dr. Saroj Kumari – Department of Economics *S.K.*
11. Mr. Sukh Dev – JOA (IT) *S.D.*
12. Mr. Jeevan Singh – President, PTA
13. Ms. Parmindera Devi – Pradhan, Local Panchayat
14. Mr. Bhuneshwar Singh – President, Alumni Association

Agenda and Proceedings:

- The Principal informed the house about the upcoming UG examinations as per the affiliating university's schedule and stressed the need for timely planning and invigilation duty rosters. Faculty were instructed to ensure student awareness regarding examination dates, admit card collection, and code of conduct.
- Members were reminded of the timeline for submission of internal assessment marks and practical awards. The Principal directed all departments to strictly adhere to deadlines provided by the university and to ensure accuracy in data entry through the university portal. It was resolved that any discrepancies must be reported and rectified in coordination with the examination cell.
- The Principal initiated a discussion on the academic development of the institution through the introduction of new courses or streams, in alignment with NEP 2020 guidelines.



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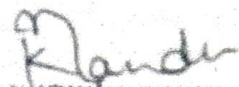
Suggestions from departments were invited regarding the feasibility of launching skill-based/add-on courses and possibly introducing new streams such as BCA, BBA, or PG programs in select subjects. It was agreed that a proposal would be drafted and submitted to the Higher Education Department for approval, supported by a needs-assessment report and available infrastructure status.

Prepared and Submitted by:

Prof. Ajay Kumar Singh

IQAC Member

Government Degree College Drang at Narla


Principal
Signature of Principal Drang
Govt. Degree College Drang
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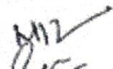

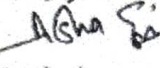



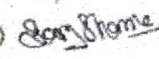


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Minutes of the Meeting:

The meeting of IQAC was held on 07 May 2025 at 1:30 PM in the Conference Hall under the Chairpersonship of the College Principal, Dr. Kalyan Chand Mandhotra. The following members were present in the meeting:

1. Dr. Kalyan Chand (Principal cum Chairperson)
2. Dr. Sanjay Sehgal (Co-ordinator / Admin Officer) 
3. Dr. Mamta Parmar (Member) 
4. Dr. Bandana Devi (Member) 
5. Dr. Asha Singh (Member) 
6. Dr. Poonam Chaudhary (Member)
7. Ms. Neelam (Member) 
8. Mr. Hukam Chand (Member) 
9. Mr. Ajay Kumar Singh (Member) 
10. Dr. Saroj Kumari Sharma (Member) 

In this meeting, the following decisions were taken after detailed discussions by IQAC members:

1. The meeting began with a discussion on the development of the college prospectus for the upcoming academic session. A draft ~~version~~ was presented to the attendees for review. Key suggestions included updating faculty profiles, revising the curriculum details, and highlighting newly introduced programs. It was agreed that the final content for the prospectus must be submitted by prospectus committee very soon to ensure timely design and printing. The prospectus committee will take responsibility for finalizing all textual and visual content before it proceeds to the design stage.
2. The second point on the agenda ^{will} focused on streamlining the admission process. Several challenges with the current system were noted, particularly the need for a more user-friendly and efficient application process. The use of updated admission software was proposed for smooth functioning of online admission. It was also emphasized ^{to} that add new features like Anti Ragging link with the admission process.



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3. The final discussion centered on updating the college website to ^{display} reflect current information. It was decided that the website must be revised to include updated academic calendars, faculty details, program offerings, and frequently asked questions related to admissions. All departments were instructed to submit their updated information to the website team.

The meeting ended with a vote of thanks to the chair


Co-ordinator
(IQAC)


Principal
Signature of Principal Drang
Govt. Degree College Drang
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4.2.2: Number of Programmes Organised

1. IQAC has conducted one day online National conference on “Education, Employment and Sustainable Development:: A Vision for Viksit Bharat by 2047”. (March 12, 2025)

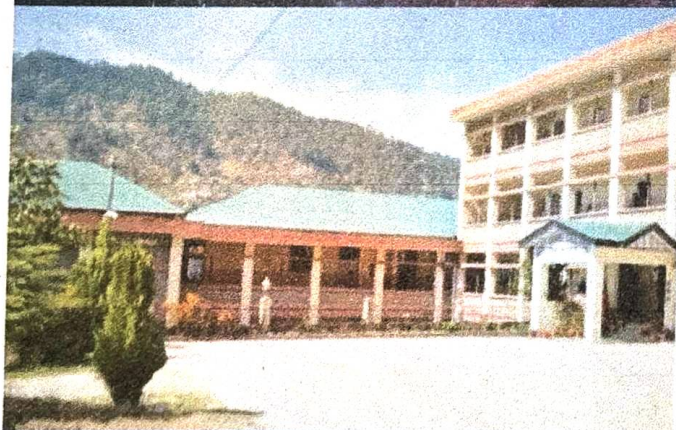


A One-Day Online National Conference

on

Education, Employment and Sustainable
Development: A Vision for *Viksit Bharat* by 2047

12 March 2025



ORGANISING COMMITTEE

Chief Patron	Dr. Kalyan Chand Mandhotra Principal Govt Degree College Drang at Narla
Patron	Dr. Sanjay Kumar Sehgal Associate Professor, Department of Geography G.D.C. Drang at Narla
Conference Director	Dr. Bandana Devi (9805411558)
Convener	Dr. Manita Parmar (9418978856)
Co-convener	Prof. Sandeep Kumar (9418261601)
Organising Secretary	Dr. Asha Singh (9805680181)
Joint Organising Secretary	Dr. Pooam Chaudhary (9459725480)
Organising Secretary Technical	Prof. Ajay Kumar Singh (9857520869)
Organising Secretary Academics	Prof. Neelam (9805960311)
Management Team Coordinator	Prof. Hukam Chand (9418187435)
Executive Members	Prof. Chander Pal Prof. Suresh Kumar Prof. Anita Kumari Dr. Saroj Kumari Sharma Prof. Kanchana Devi Prof. Kanchan Kumari Dr. Virender Kaulhal (98160-89500) Dr. Kamlesh Bhatnaya
	CSCA Office Bearers President: Priya Chauhan Vice-President: Sumakshi General Secretary: Reena Kumari Joint-Secretary: Hina

ORGANIZERS

Govt. Degree College Drang at Narla, Mandi, Himachal Pradesh

in collaboration with

Pratibha Spandan, Shimla

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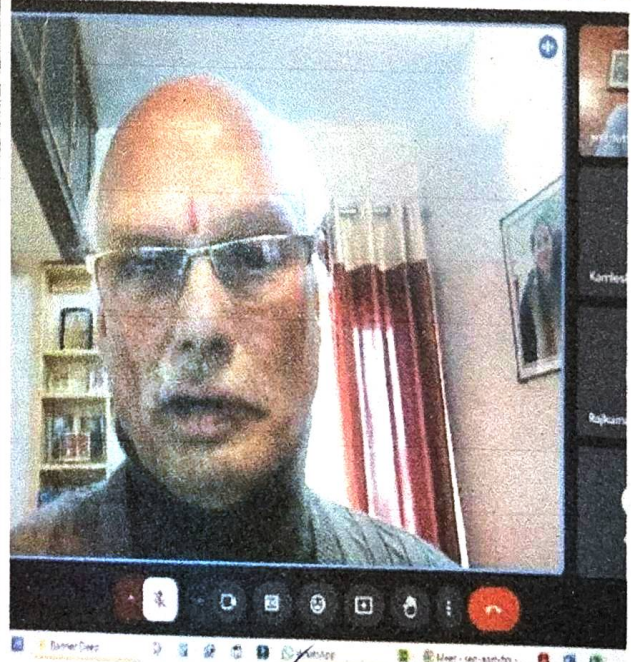
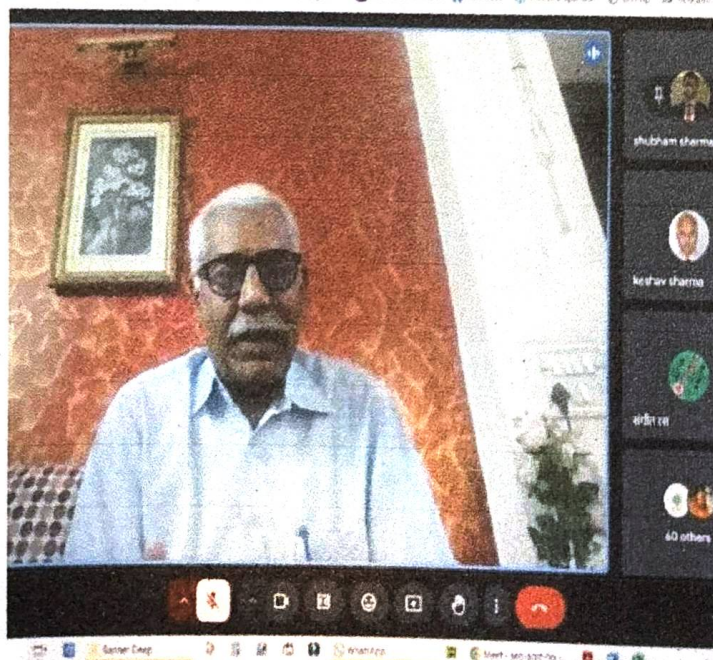
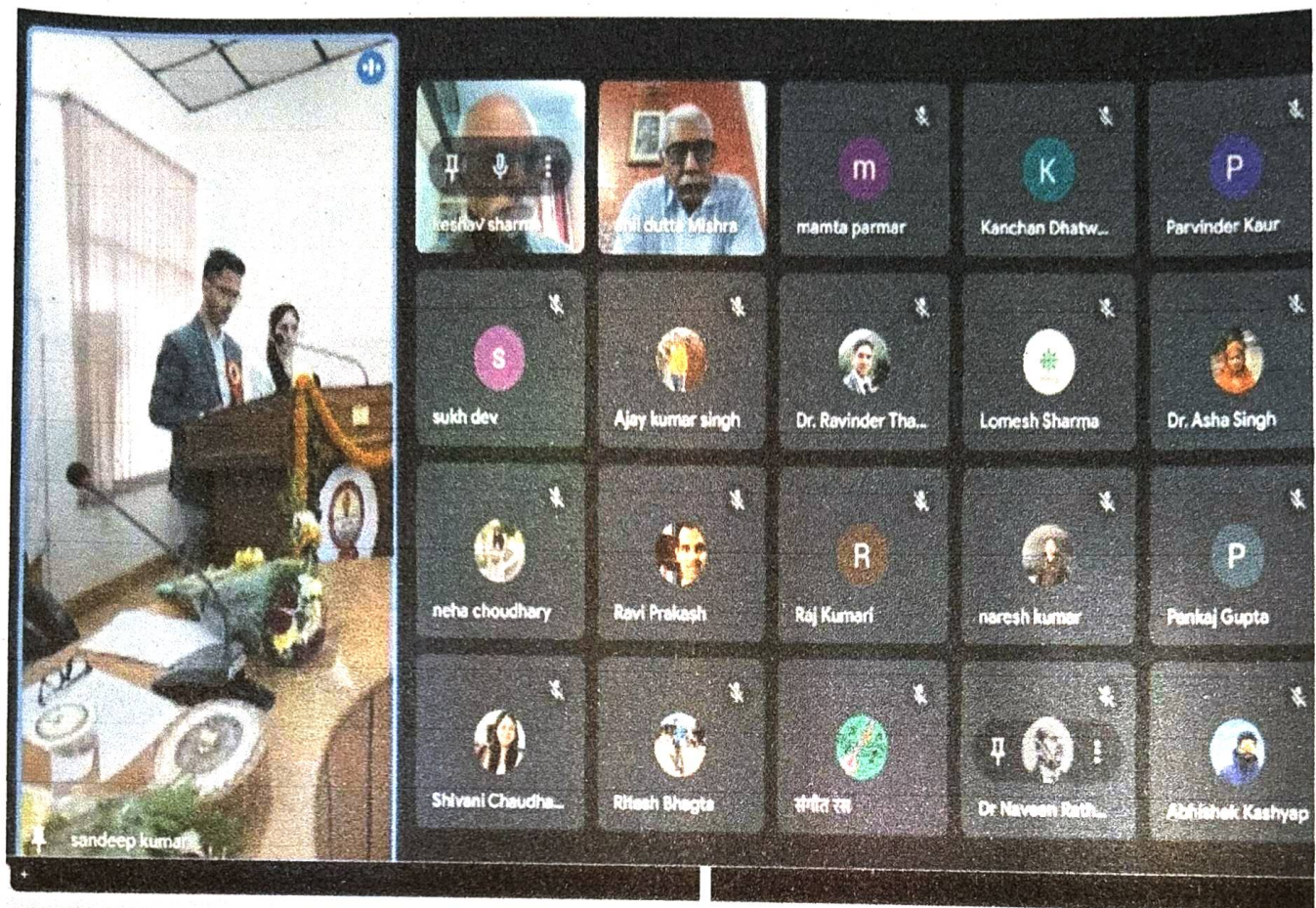
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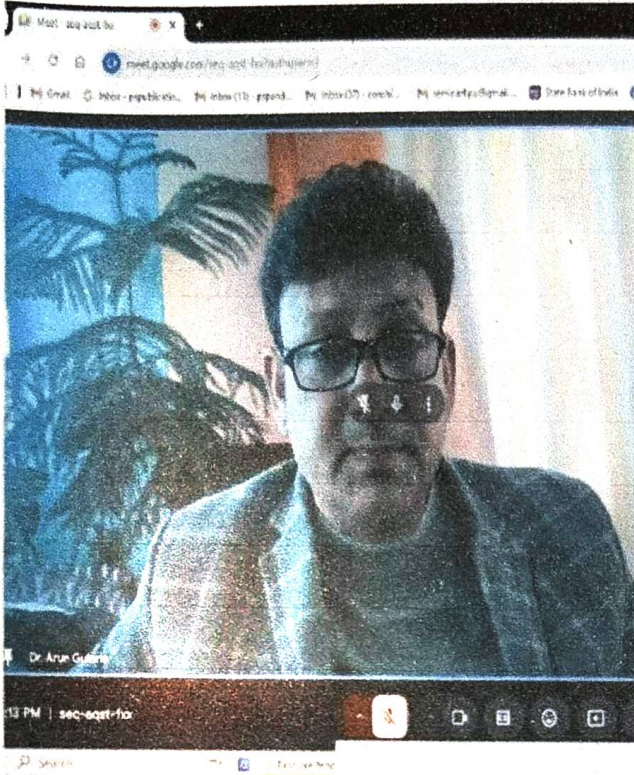
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दैनिक भास्कर

हिमाचल भास्कर (4)

नारला कॉलेज में विकसित भारत-2047 पर संगोष्ठी

प्रारंभिक राजकीय महाविद्यालय द्रंग स्थित नारला द्वारा प्रतिभा स्पंदन, शिमला के सहयोग से शिक्षा रोजगार और सतत विकास: विकसित भारत 2047 के लिए एक दृष्टि विषय पर एक दिवसीय ऑनलाइन राष्ट्रीय संगोष्ठी का आयोजन किया गया। उद्घाटन सत्र में महाविद्यालय के प्राचार्य डॉ. कल्याण चंद मंडोत्रा ने मुख्य संरक्षक के रूप में अतिथियों का स्वागत किया। दीप प्रज्वलन एवं सरस्वती वंदना के उपरंत संगोष्ठी का औपचारिक



प्रासंगिकता पर प्रकाश डाला। मुख्य अतिथि प्रो. केशव शर्मा (प्रख्यात शिक्षाविद्, शोधकर्ता,

शिमला के अध्यक्ष डॉ. मृत्युंजय भी उपस्थित रहे। उन्होंने कार्यक्रम की सराहना करते हुए इसे शिक्षाविदों के लिए एक महत्वपूर्ण मंच बताया। संगोष्ठी के दौरान 12 तकनीकी सत्रों का आयोजन किया गया, जिनमें लगभग 75 प्रतिभागियों ने अपने शोध पत्र प्रस्तुत किए। इन सत्रों में प्रतिभागियों ने वर्चुअल एवं समानांतर रूप से अपने शोध निष्कर्ष पॉवर पॉइंट प्रेजेंटेशन के माध्यम से साझा किए। वहीं महाविद्यालय के प्राध्यापकों ने भी इस विषय से

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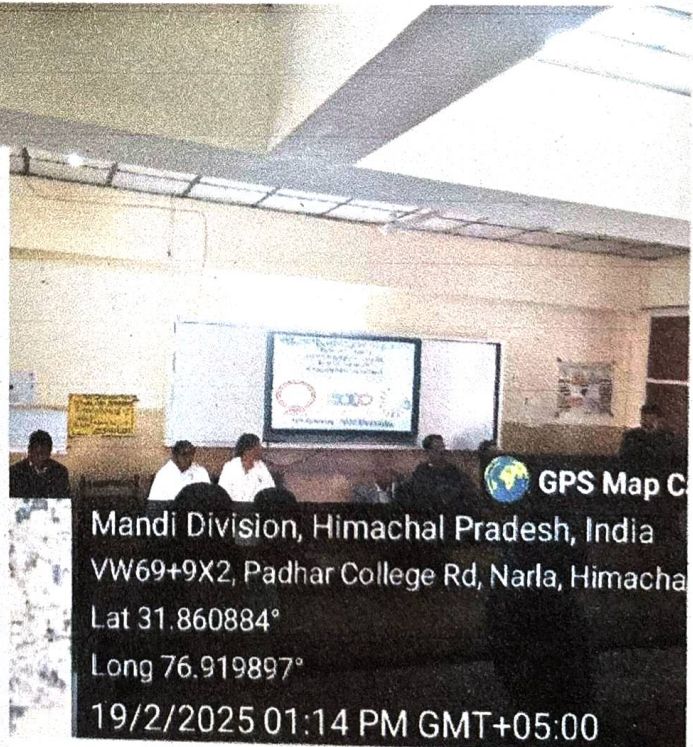
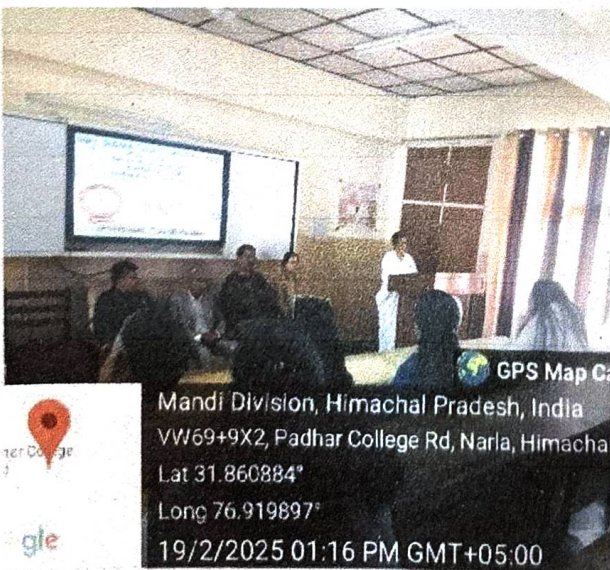
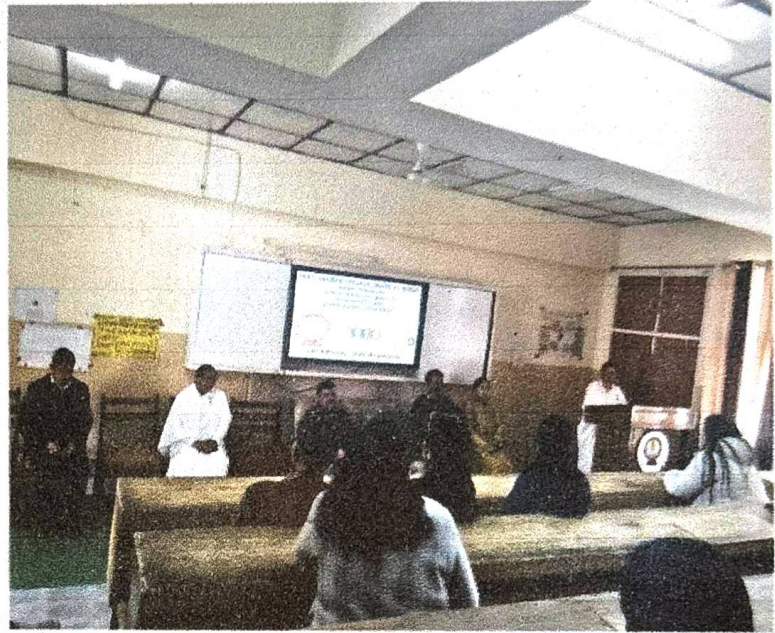
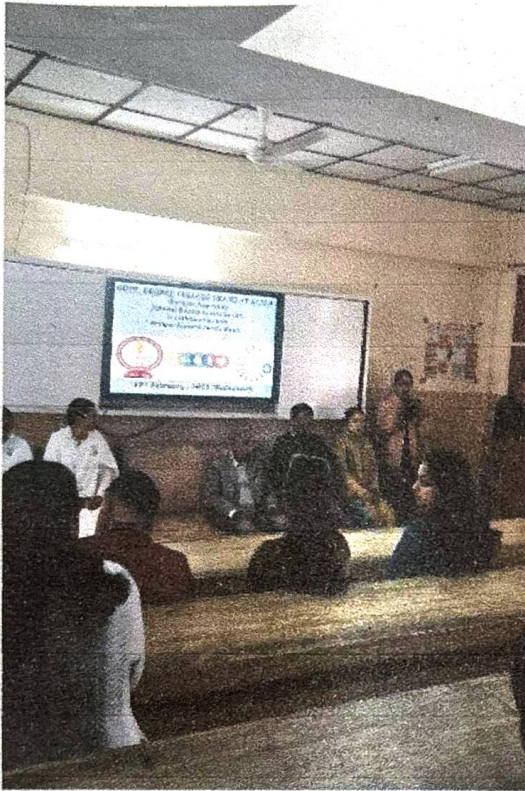
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2. A **Wellness Programme** was organized on 19 February 2025 at Government Degree College Drang at Narla for teaching and non-teaching staff and CSCA office bearers. Brahma Kumari Anjana emphasized the importance of meditation, positive thinking, and avoiding negative influences. The programme concluded with a pledge to adopt mental peace and positivity in daily life.



Mandi Division, Himachal Pradesh, India
VW69+9X2, Padhar College Rd, Narla, Himachal
Lat 31.860884°
Long 76.919897°
19/2/2025 01:16 PM GMT+05:00



GPS Map C

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